

Project step	Your organisation	CORENA volunteers and management committee
Are you eligible?	<ul style="list-style-type: none"> • Not-for-Profit or a 'good cause'? • Providing community benefit? • Own your building or secure lease? • Reasonable daytime electricity consumption or high gas use or high vehicle use? • Willing to promote project? 	Field enquiries



If YES	<ul style="list-style-type: none"> • Gather the information below to fill out the EOI form on our website at: http://corenafund.org.au/eoi-form/ 	
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Fill in the EOI form on the website	<ul style="list-style-type: none"> • Who has the authority to sign? • Who will liaise with us to promote the project? • Extra approvals? eg building owner or local Council? • Suitable building structure and electric wiring? • Electricity usage? • Gas use? • Vehicle use? • Funding options, eg full or part CORENA loan? 	<p>Pursue any missing information</p> <p>Send info to tech advisors</p>
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We help you get your project ready to go	<ul style="list-style-type: none"> • We might ask for more details • Loan agreement – 'in principle' approval from your board • We recommend size and type of installation • You get quotes and an idea of costs • We check that quotes meet our standards and price expectations • We calculate the expected savings and repayment schedule • You get board approval to proceed 	<p>Assess project suitability, recommend size and type of installation</p> <p>Check quotes</p> <p>Calculate savings and repayment schedule</p> <p>Approve project</p>
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Congratulations! you are in our funding queue	<ol style="list-style-type: none"> 1. Wait for your project to reach the top of our queue... (we can advise roughly how long) 2. Then CORENA and yourselves promote the project widely... 3. Until it is fully funded. 	<p>Put on website</p> <p>Promotions and fundraising</p>
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Yeehah! You are funded!	<ol style="list-style-type: none"> 4. We'll ask you to book the install date and sign the agreement... 5. We will send the money so you can pay the installer... 6. Finally, please send us photos for our website. 	<p>Receive signed loan agreement from applicant</p> <p>Arrange for cheque signing</p> <p>Send money and signed contract</p>
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